

**Job Title:** Regional Community Development Lead (London)

**Location:** Various areas in London

**Contract type:** FTC to March 2026

**Hours per week:** 35 hours per week, with flexibility around working pattern.

**Salary:** £40,000 per annum (FTE)

**Reporting to:** Host employer and Local Trust

### **Job Purpose:**

The Big Local programme, managed by Local Trust, was launched in the early 2010s with £150 million funding from the Big Lottery Fund. This transformative initiative identified 150 locations grappling with deprivation or lacking recent investment, allocating £1 million to each community. With a flexible timeframe of up to 15 years to spend these funds, communities were empowered to set their own pace, plans and priorities through a resident-led approach.

In the first role of its kind, we are recruiting a dedicated Big Local Regional Lead worker who will work across a number of Big Local areas in London. They will play a crucial role in energising and supporting these communities, helping them harness their resources, forge meaningful connections and create lasting positive change. This exciting position involves working across areas that have yet to fully utilise their Big Local grant before the programme concludes in March 2026. The successful candidate will bring a diverse skill set to plan, implement and deliver resident-led initiatives and empower Big Local areas to realise the priorities outlined in their delivery plans.

Our Regional Lead will be deployed to various communities, leveraging their expertise to inspire and guide resident Partnerships in maximising their potential and achieving their goals. Local Trust will oversee and coordinate their deployment to selected areas and provide comprehensive briefings for each placement. It is anticipated that they will work across 2-3 Big Local areas at a time, for anywhere between 3-12 months. The employment of the Regional Lead will be hosted by Peas in a Pod Consulting, ensuring a seamless approach and comprehensive line management support throughout. This role will be varied and promises not only professional growth but also the chance to make a profound difference in the lives of individuals and communities across the London region.

### **Key Responsibilities for this role:**

- Work across multiple Big Local areas, as directed by Local Trust, adapting to the unique needs of each community and supporting the management and delivery of planned initiatives.
- Provide flexible, practical support to help areas deliver priorities set out in their delivery plans and fully utilise their Big Local grant before the programme ends in March 2026.
- Ensure timely and effective execution of projects related to each location, maintaining accurate records and providing regular progress reports.
- Foster and sustain collaborative relationships with residents, partner organisations, statutory agencies, and community organisations.
- Be a visible and approachable presence in each location, building good understanding and engagement with a range of community stakeholders.
- Lead and attend local meetings, representing the Partnership enthusiastically while highlighting opportunities for community involvement.
- Maintain supportive relationships with and report to the various partnerships supported and their Locally Trusted Organisations (LTOs), working collaboratively to facilitate resident-led decision making and ensure proper administration of funding and activities
- Ensure networking and meaningful connections with all partner agencies are robust, amplifying residents' voices.
- Recruit, support, coach, and develop volunteers in a meaningful and inclusive way.
- Facilitate knowledge sharing and best practice exchange between Big Local areas.
- Engage in Local Trust projects during periods between assignments to enhance community impact and support ongoing initiatives.

- Undertake ad hoc general responsibilities as directed by Local Trust and/or host employer.
- Contribute to the ongoing evaluation and improvement of Big Local programme support.

**General expectations:**

- To establish and operate functional good practice systems for project planning, management, finance and budgets, risk, governance, and evaluation.
- To enthusiastically engage with regular line management supervision meetings with the host employer.
- To adhere to and promote Big Local ethos and policies (including health & safety, data protection, and equality) and liaise with representatives from Local Trust.
- To comply with all relevant policies and procedures of the host employer.
- To comply with all relevant Big Local guidance
- This role is subject to completion of a standard disclosure from the Disclosure and Barring Service.

**Person specification:**

<b>Relevant experience</b>	Track record of working in, with and for communities in London
	Experience of managing stakeholder relationships and building partnerships within a diverse environment
<b>Skills</b>	A skilled communicator with the ability to engage, work with and build relationships with a wide range of people.
	Working knowledge of programme/project management tools, principles, approaches and best practice in a community setting.
	Skilled at consulting communities and using various techniques to uncover needs, issues, and solutions, with a keen ability to rapidly assess and adapt to new situations.
	Ability to adapt to different project plans and communities.
	Highly organised and Capable of switching between projects and managing multiple and possibly conflicting priorities.
	Proficient in the use of IT.
	Able to evaluate impact, create comprehensive reports and present data in a helpful way.
<b>Personal attributes</b>	Willingness to travel to various locations in London to suit the needs of the business.
	Willingness to work flexibly, with some evening and weekend required.
	Empathetic and able to imagine different viewpoints from the community members as well as understand their feelings.
	Demonstrates the ability to work autonomously with minimal supervision, effectively managing tasks and priorities to achieve goals while maintaining accountability and delivering high-quality outcomes.

	Trustworthy to the community and stakeholders to create a productive space for discussions and desired social change.
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**Flexibility:** This job description is indicative of the range of current duties and responsibilities for the post, it is not comprehensive. It is inevitable that the duties will change to reflect organisational change, and it is essential therefore that it is regarded with a degree of flexibility, so that changing needs and circumstances can be met. All changes will be discussed with the post holder. The job description for this post will be reviewed annually.

This role is subject to an enhanced DBS (Disclosure and Barring Service) check, as it involves a variety of tasks and working directly in community settings.