Big Local Connects film: consent form

At Connects 2023, we’ll be launching a new film celebrating Big Local achievements since the start of the programme.

We’re asking Big Local areas to submit your own content to help us create the film and request your consent for Local Trust to store and share the content you send us.

How we will gather, store and share your content

* We will gather your content through a JotForm.
* We will store your content on Local Trust’s digital asset management system.
* We will share your content with our film production agency, Press Record, and it may feature in our new film.

As well as the Connects film, we may also use your content:

* on the Local Trust website and microsites
* on our legacy website, Learning from Big Local
* on our social media channels, including Facebook, Twitter, LinkedIn, YouTube and Vimeo
* on our internal communications channels, including Workplace
* in our email newsletters
* in our digital and print materials, including reports and other publications.

In some cases, we may only use some of your content, for example a photo or a quote.

Once you have shared your content with us, we won’t contact you every time we use it. However, we will always contact you first if we would like to share your story with the press or media.

Your content and consent form will be stored, and your content may be shared, up to the end of the Big Local programme and Local Trust in 2026/7. Before or after this date, your content may also feature on the Learning from Big Local website.

The Learning from Big Local website will be managed by a third-party organisation after Local Trust closes. If your content features on this site, we will share your story and consent form with this organisation, and they will continue to store them.

Withdrawing consent

* Sharing your content is always your decision, and you can withdraw your consent at any time by emailing communications@localtrust.org.uk or calling us on 020 3588 0565. You can also write to us at: Local Trust, Canopi, 7-14 Great Dover Street, London, SE1 4YR.
* If your content features on the Learning from Big Local website, you will find a contact link on the site to request the withdrawal of your content.
* Please note that when you withdraw consent, it may not always be possible for us to remove your content from existing print and digital publications, digital platforms or third-party media outlets.

**If you are happy to share your Connects content with us, please complete the form below:**

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Surname:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Are you under 18?** Yes No

**I confirm that I understand how Local Trust will gather, store and share my content, and that I give permission for Local Trust to use my story as outlined above.**

 **Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Thank you for sharing your content with us!**