



Frequently Asked Questions (FAQs)

1) Who can apply?

We want to support activity in local communities in England. By local communities we mean anything from a few streets or part of an estate, to a neighbourhood or a cluster of villages (must be areas smaller than a local authority).

We welcome responses to this community call out phase from areas which are already part of the Big Local initiative, and those who are not but share similar characteristics. (If you want to find out more about Big Local, as told by the local people involved, watch this [short film](#) and/ or this [short film](#)).

We are most interested in local communities in England which have often been overlooked for funding in the past, and may face some or all of these issues:

- the decline of local industry
- high levels of unemployment
- a pressing need for services or activities
- a high proportion of children in poverty
- people in the area in poor health relative to the general population
- or other characteristics that demonstrate need.

2) What sort of groups or organisations are eligible to apply?

Firstly, have you seen or gone through the eligibility checker, which is part of the form for this community call out? That might help to answer this as well. You can download it from the [Local Trust website](#).



We are expecting that at least 10 communities across England will be part of the Creative Civic Change programme.

If you're already a Big Local area it is highly likely that you can answer yes to all the eligibility questions and so are able to apply (as your group/ organisation, or through your locally trusted organisation).

We are also looking for applications from communities that are not part of the Big Local programme, but will have similar needs and characteristics to Big Local areas - that is, areas that have been overlooked in the past and are facing a range of issues.

We want to support community groups who are using the arts and creativity to make change locally. Community groups and organisations might mean those who are constituted or organised in some way, for example by a committee, and are working to deliver local public or community benefits (e.g. a residents' committee, a club or an association) and usually have a bank account.

It is also possible that in your local area you don't have a suitable community group or organisation who can apply. For example, if the group is not constituted or doesn't have a committee or a bank account. However, if you have an existing relationship with a suitable partner organisation (e.g. an arts organisation, a community development organisation or a support agency) then you are welcome to submit an expression of interest through them, providing you are able to show evidence of what you've already done together, as well as a high level of knowledge and trust between the partners.

For arts and cultural organisations applying to work with local communities (with the local communities in the lead), there is some existing practice in the sector. For example, those listed as case studies for Gulbenkian's Civic Inquiry, or some of those involved in Creative People and Places). Even in these sorts of cases the same caveats will apply - we want to see evidence of what you've already done together locally and a high level of knowledge and trust between the partners.

In short, we want to see applications where local communities are in the lead, making decisions about what positive social change needs to happen locally and how to use the arts and creativity to do that. If you think that fits what you do and how you work, then do consider applying. If you're still not sure then please get in touch to talk to us.

Programme co-ordinator via email: ccc@localtrust.org.uk or phone: **020 3588 0564**

3) Who will or won't be funded?

We will make grants and other support available to:

- Big Local areas
- community groups and community organisations (must be constituted and have a bank account, or trusted partner who can be the financial lead/ hold the funds).

We will not make grants to:



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- individuals
- local authorities
- organisations that do not represent the interests of local communities and are not community based.

Please also complete the yes/no eligibility checker to ensure you are a good fit for what we are expecting.

4) What does this call out phase mean?

The information you send will open a conversation with us, and does not commit you to deliver a programme of activity. We are initially looking to hear from you if you are interested in developing your ideas for activity to a point where those ideas could be considered for funding. We will select those going into the next phase - the development phase - based on a range of criteria, such as geographical location, different approaches to a range of issues, a spread of artforms across communities, etc. We expect to get more applications in this call out than we can support.

We would expect you to have discussed this community call out and your response to it with relevant members of your community or group in your local area to establish some initial interest/support.

5) When is the deadline for this call out?

The deadline for returning the information during the community call out phase is 28th September 2018.

6) When will the development stage start and how long will it last?

We will invite at least 10 areas to join the development stage of the programme in October 2018. After this point, we will work with you and the other communities to develop your plans, and find out what support and/or funding you may need to make those plans a reality. The development stage will end in February 2019 and decisions will be taken soon after about the overall programme, funding for individual areas, other support we can offer, how to keep engaged with those not progressing, and so on.



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7) What will be expected of my community during the development stage?

The community will need to assign someone to be an initial, single point of contact.

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- We will help with the costs of and the logistics for workshops and meetings as part of the wider support we will offer under the programme's development phase.
- There will be an expectation that the areas participating in the development phase of the programme will do some work to engage and consult local people and partners in developing their ideas. Again, we can offer some help with this, including making links with arts and social sector organisations, artists etc.

8) Who is delivering the programme?

The programme is being delivered through a partnership between the Big Lottery Fund, the Calouste Gulbenkian Foundation and Local Trust.

9) If my area proceeds to the programme delivery stage, what will we receive?

Alongside funding of between £50,000 and £300,000 per area over three years, there will be a substantial and inspiring support programme of mentoring, coaching, peer-to-peer support, networking and guidance. We want to provide whatever it is that all the communities we are working with have identified as needed for you need to make those changes happen.

10) Is there any expectation of match/partnership funding?

No, we will ask what resources, cash or otherwise, you might want to contribute too (e.g. people, buildings, other assets), but cash match funding is not a requirement.



11) What happens when the programme finishes after three years?

We will work with those on the programme to plan for the longer-term sustainability of the projects they develop.

We will be making a significant investment in evaluation and learning. And, we will be sharing the learning from the programme, drawing on the experience of the individuals and communities that participate in it.

12) What is the programme timeline?

23rd July: Open for community call out phase to start

28th September: Community call out phase finishes

End of October: The selected areas will be invited to join the development phase of the programme

February 2019: Development phase ends

March/April 2019: Funding and/or support programme for projects approved

April 2019-2022: Programme delivery

13) How do I submit my details and answers as part of this call out to join the programme?

If you would like to apply to get involved in the programme, then first we ask that you answer some yes/no questions to check you are eligible to apply. Then we will ask for your contact details, some information about your local area, and answers to some questions about the sorts of things you've already done locally and what you might want to achieve.

This information can be sent in via:

- A short form
- A short video (uploaded to the web)
- An audio file (uploaded to the web).

For full guidance on how to apply please refer to [this document](#).

Please get back to us with the information requested (by form, video or audio) by 28th September 2018. We would hope to be able to let you know in October about whether you had been successful in progressing to the next phase of the programme.



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14) If my area does not go forward to the next stages, what if anything can we receive?

We will look at what we might be able to offer those who have applied during the community call out phase but haven't been chosen for the programme. This will also be true for any of those who do not go forward to deliver their plans for whatever reason, having been involved in the development phase.

15) Can my group/ organisation submit to this call out for Creative Civic Change while already receiving Big Lotter Funding for another project OR while applying for another Big Lottery Fund grant?

In short, yes. Please make clear in your application what project you are already receiving a grant for and/ or what project you are applying to receive funding for if successful through a different Big Lottery programme.

Please also remember that at the end of this call out this stage for Creative Civic Change, we will be selecting at least 10 communities to be supported in the development of their programme idea (from Oct18-Feb19). From February onwards, we will be deciding which communities and ideas are in need of funding and a range of other support (eg guidance, mentoring) to deliver their idea. Therefore, Creative Civic Change is not a standard grant giving programme and so may not suit all proposals that are already developed and simply seeking funding.

16) Will only areas that score highly on the various indices of multiple deprivation be selected?

We do not want to set hard and fast rules about this. For example, we do not want to specify that only areas in the bottom 25 per cent as regards the multiple deprivation index will be supported through the programme as there might be interesting and worthwhile applications from groups/



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organisations working in areas that are further up the table but can still demonstrate high levels of need. We are also looking for groups/ organisations working in areas that have lacked investment in the past and where there is little civic infrastructure. Although ranking as regards multiple deprivation will be one factor we will look at, it will not be the only one.

17) What do you mean by arts and creativity?

We want to know how you think about the arts and creativity and what you might include – whether knitting, singing, drama, dancing, pottery, sewing, writing stories or poems, storytelling, making jewellery, animation, making music, coding, photography (including Instagramming), woodcraft, gardening, cake decorating, film making, community radio, putting on festivals, parades and much more.

18) Can I be paid for my time developing or delivering the project?

The ethos of the programme is that community members, volunteering their time, will make the decisions about the projects they deliver under the programme and how the grants awarded are spent.

The intention is that the development phase should not take up significant amounts of community members' time. During this phase communities will receive advice and assistance to help them design their proposals. We'll be providing areas with some options for support or some funding to enable them to make their own support arrangements.

Once funding is awarded to the selected groups (this will be in early February) the community members leading the project may choose to use some of it to recruit a worker to deliver the project.

19) Who can I contact for more information?

Programme co-ordinator via email: ccc@localtrust.org.uk or phone: **020 3588 0564**



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